

Budgets

An increasing number of people are involved in the budget process in organisations. This programme will help participants understand the budgeting, monitoring and control processes.



Who is it for?

A budgeting course is ideal for anyone contributing to the budgetary process or running a cost or profit centre including budget managers and budget holders.

Benefits

From attending this course people will be able to:-

- Explain how the budget relates to the organisational forecasting and financial statements
- Understand the 7 steps in the budget process
- Understand the politics and behaviours which arise as a result of budget processes
- Prepare a budget
- Monitor and analyse 'actuals' vs 'budgets' and take appropriate action
- Undertake variance analysis
- Identify appropriate action to take on variances

Content

- Establish the link between shareholder value, the business and the budgeting and control processes.
- The key stages in the planning process and core requirements within the process, such as:
 - Fixed and variable cost assessment
 - How to draw up the budget – incremental and zero-based
- The key stages in the monitoring process and how to control a budget effectively
- Types of variance and actions to be taken
- People, behaviours, commitment and politics

This list is not exhaustive so please talk to us if you don't see what you are looking for.

Why X Learning?

So much finance training can be dull and boring. We make this subject lively, fun, interesting and above all relevant by:

- Drawing learning from day to day events within the business
- Allowing participants to directly reflect on the organisation and the job they do
- Incorporating high levels of interactivity, for example:
 - Running light hearted but focussed business games
 - Using live company data where possible
 - Providing realistic case studies
- Cutting out the jargon and keeping things simple
- Encouraging group work
- Catering for different learning styles and providing multi sensory input

Programme length options; half day, full day or 2 days depending upon your requirements

To discuss **call** Mike on 07899 728 628 or David on 07984 817 328
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